

LEGISLATIVE FACT SHEET

DATE: 12/05/17

BT or RC No: BT 18-033
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation _____

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: RSkalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

On an annual basis, the City submits grant applications to the Florida Inland Navigation District (FIND) requesting funding for specified waterways-related projects through their Waterways Assistance Program. FIND grant projects are usually eligible for up to 50% funding assistance.

City Council approved Resolution 2014-0022 (grant application) and 2015-38 (grant # DU-JA-15-140 execution) for the Sisters Creek Dock Improvement project, with a project budget of \$306,953.00. The Sisters Creek Dock Improvement project will relocate the existing floating docks out into deeper water so they float during low tide making them usable by the boating public at all times. This project was advertised with the lowest responsible bid amount of \$594,587, which is \$287,634 more than the project funds available. The project is being rebid with alternates for a more favorable price outcome. Additional funding for this project is available in the Sisters Creek Park Maintenance and Improvement Trust Fund which has an approximate balance of \$302,567. This is one of the most heavily used boat ramps in Jacksonville due to its proximity to offshore and its location at the intersection of the St. Johns River and the Intracoastal Waterway. This project is extremely important. The upcoming Jacksonville Kingfish Tournament, which occurs annually in July, is affected. The FIND grant for this project expires on September 30, 2018.

Recommended Action

The Parks, Recreation and Community Services Department (PRCS) respectfully requests authorization to submit Legislation to transfer \$290,000 from the Sisters Creek Park Maintenance and Improvements Trust Fund (PRPM1D9) to the FIND account for the Sisters Creek Dock Improvement Project (RPCP331FIND 06505 PR0109 04 RCC033 16). Funds shall not lapse but shall carry forward year to year until the grant period ends. Any residual funds contributed by the Trust Fund should return to the fund of origin upon completion of the project.

APPROPRIATION: Total Amount Appropriated \$290,000.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Sisters Creek Park Maint. & Imprvmnts Trust Fund	Amount: \$290,000.00
	To: FIND Sisters Creek Dock Redesign	Amount: \$290,000.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Requested funds would be transferred from the Sisters Creek Park Maintenance and Improvements Trust Fund to the FIND grant account for the Sisters Creek Dock Improvement Project to address the unmet needs of the grant project. The requested appropriation will allow the FIND grant project to move forward and be completed by the 2018 Jacksonville Kingfish Tournament. This project moves the existing floating docks outward to deeper water. This project will result in reduced maintenance costs for the docks since the project will correct a problem that currently requires constant repair needs. This project needs to be completed by the FIND grant deadline of September 30, 2018.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Grant agreement DU-JA-15-140 has been executed. Oversight by Brian Burket in Parks, Recreation and Community Services

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2014-022 authorized Administration to apply for grants. 2015-38 authorized grant execution.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Funds will be used to complete the Sisters Creek Dock Improvement project which currently doesn't have sufficient funding to award a construction contract. The match required by the grant is already included in the FIND grant project account. There are no long-term implications for the General Fund. This FIND grant expires on September 30, 2018.

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services.

Division Chief: _____
(signature)

Date: 12-6-2017

Prepared By: _____
(signature)

Date: 12-6-2017

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services

(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department

(Name, Job Title, Department)

Phone: 255-7912

E-mail: rskalitzky@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: _____
(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED